

THE WHITE HOUSE

WASHINGTON

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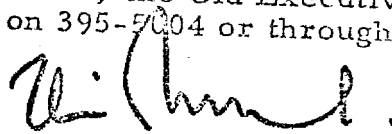
February 18, 1977

MEMORANDUM FOR

The Secretary of State  
The Secretary of the Treasury  
The Secretary of Defense  
The Secretary of Agriculture  
The Secretary of Commerce  
The Secretary of Labor  
The Secretary of Housing and Urban  
Development  
The Director, Office of Management  
and Budget  
The Chairman, Council of Economic  
Advisers  
The Director of Central Intelligence  
The Assistant to the President for  
Domestic Affairs and Policy  
The Assistant to the President for  
Energy Policy  
The Acting Special Trade Representative  
The Secretary to the Cabinet

The President has named Henry Owen as his Personal Representative with the personal rank of Ambassador for the preparation leading up to the Summit Meeting later this year. For this purpose, Mr. Owen should be invited to all PRC, EPG and EPG Deputy Meetings dealing with subjects relevant to the agenda of the Summit. In this connection, he should receive all papers pertaining to PRM/NSC Nos. 7, 8, 9, 12 and 15.

Mr. Owen's office will be in Room 380, the Old Executive Office Building, and he may be reached on 395-5004 or through my office.



Zbigniew Brzezinski

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## EXECUTIVE SECRETARIAT

## Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	ADCI		X		
2	DDCI				
3	D/DCI/IC		X		
4	DDS&T		X		
5	DDI		X		
6	DDA				
7	DDO		X		
8	D/DCI/NI		X		
9	GC				
10	LC				
11	IG				
12	Compt				
13	D/Pers				
14	D/S				
15	DTR				
16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	D/EE0				
21	E. Page		X		
22	L. Lapham		X		
SUSPENSE		Date			

Remarks:

cc: Admiral Turner's Book

Executive Secretary

19 Feb 77

Date

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